

INTERNATIONAL STUDENT ADMISSIONS PROCEDURE

Please perform the following seven (7) steps to apply to Lon Morris College:

1. Complete and send the **APPLICATION FOR ADMISSION**
2. Send **CHECK OR MONEY ORDER FOR \$300.00 USD** processing fee.
3. Send official secondary **SCHOOL TRANSCRIPTS** (translated into English).
4. Send your **TOEFL TEST SCORES** for evaluation. A TOEFL score of at least 500 (Paper based) or 173 (Computer based) is required for entrance into Lon Morris College. However, a few students scoring 450 to 499 paper based or 133 to 172 computer based will be enrolled with the requirement of taking the ESL (English as a Second Language) course. An application and listing of test centers may be obtained by writing to:

Testing of English as a Foreign Language
Testing Service, Box 899
Princeton, New Jersey 08540 USA
The Lon Morris College TOEFL Code is #6369

5. **SAT, ACT OR COLLEGE PLACEMENT TEST**
6. Complete and send **STATEMENT OF FINANCIAL RESPONSIBILITY** for the full year of study in the U.S. (summer not included). Estimated at approximately \$20,000 USD per two-semester academic year. (A certified bank statement, or letter from a bank, company or government agency is required).
7. Sign and send the **STATEMENT OF POLICY**
8. Send completed **RESIDENCE HALL APPLICATION with CHECK OR MONEY ORDER FOR \$200.00 USD** room reservation fee.

SEND THE ABOVE ITEMS TO:

**ADMISSIONS OFFICE
LON MORRIS COLLEGE
800 College Ave.
Jacksonville, TX 75766 USA**

YOUR I-20 WILL BE ISSUED after Lon Morris has received the above items and your application has been accepted. You can then perform the final enrollment process. In this final phase please:

9. Send your official college transcripts (if applicable).
10. Complete and send the **HEALTH APPLICATION** form furnished by LMC.
11. Send your completed **MEDICAL INSURANCE** form. If you do not have medical insurance, Lon Morris College can suggest a company that sells it.
12. Send the **PHYSICAL EXAMINATION** form completed by your physician.

Note: *All monetary remittances should be in the form of a check drawn on a US bank.

You will also be **required to complete form I-901, the fee is \$200.00**. This form is available online. The fee may be paid on-line and then the receipt taken to the embassy. This form will not be returned to Lon Morris College.

After you receive the I-20, you can apply for an F-1 student visa from the nearest American embassy.

INTERNATIONAL APPLICATION FOR ADMISSION

(Please type or print in ink)

Applicant Information

(1) NAME: _____ / _____ / _____
Family Name First Name Middle Name

*Married students will require off-campus living arrangements and must notify the college of their intent to enroll at least thirty days prior to their arrival.

(2) PERMANENT HOME ADDRESS:

Street Address or Postal Box Number

City Province/State Country Postal Code

(3) MAILING ADDRESS (if different):

Street Address or Postal Box Number

City Province/State Country Postal Code

(4) TELEPHONE: (_____) (_____) _____
country code city code

(5) FAXNUMBER: (_____) (_____) _____
country code city code

(6) E-MAIL ADDRESS: _____

(7) DATE OF BIRTH: _____ GENDER: Male _____ Female _____
month/day/year

(8) COUNTRY OF BIRTH: _____

(9) COUNTRY OF CITIZENSHIP: _____

(10) NATIVE LANGUAGE: _____

(11) PASSPORT NUMBER: _____

(12) PERMANENT RESIDENT OF WHAT COUNTRY: _____

(Continue completing application information on the other side)

Parent or Guardian Information

(13) NAME OF PARENT(S) OR GUARDIAN(S):

(14) ADDRESS: _____
Street City Province/State Country Postal Code

(15) OCCUPATION: _____ OCCUPATION: _____
Father Mother

Educational Information

(16) DESIRED ENROLLMENT DATE: Year _____

___ Fall Semester (August) ___ Spring Semester (January)

(17) COURSE OF STUDY OR INTENDED MAJOR:(e.g. business administration, computer science, electronic publishing, graphic design, etc.)

1. _____
2. _____

(18) LIST ALL HIGH SCHOOLS AND POST-SECONDARY SCHOOLS ATTENDED (list most recent first).

Name of School	City	Province/State	Dates Attended	Date of Diploma or Degree
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(19) Send an **official copy** of all high school and post-secondary education transcripts to LMC. **Transcripts must be submitted in English.**

English Proficiency Test Scores: (For students whose native language is not English or whose medium of instruction has been in a language other than English.)

(20) TOEFL SCORE: _____

(21) DATE OF EXAM SCORE: _____

By your signature below, you certify that all information on this application is true and correct. Also, your signature signifies your agreement to abide by and be subject to the rules, regulations and policies of Lon Morris College. If you have falsified any information, Lon Morris reserves the right to revoke your admission.

Applicant Signature _____ **Date** _____

STATEMENT OF POLICY FOR INTERNATIONAL STUDENTS

As a student seeking admission into Lon Morris College, we would like to welcome you warmly to our growing family of International Students. We hope to make your stay in the U.S. pleasant and trouble free. As a result of your unique status as an International Student, there are basic guidelines that must be met.

Please read the following statements of policy carefully and acknowledge that you have read and understood them by signing in the space provided.

1. Your application to attend Lon Morris is considered a statement of your intent to study at the school. You are expected to remain at Lon Morris College for no less than one full academic year (two consecutive semesters in fall and spring, summers not included) before you can seek permission to transfer.
2. During your freshman year at Lon Morris College, you will be required to live on the college campus in college furnished housing (a dormitory). You will share a room with one other LMC student of your gender. Rooms are arranged so that two rooms adjoin with common bathroom facilities which you would share with your roommate and the two residents of the adjoining room.
3. You are required to take a full course of study to maintain your student status. A full course of study at Lon Morris College is twelve (12) or more semester credit hours. This applies to the fall and spring semesters only. International students must inform the Academic Dean prior to concurrent enrollment at another college or university.
4. During matriculation at Lon Morris College, you are required to pay full tuition as well as room, board, and other fees for student services for no less than one full academic year (two consecutive semesters, summers not included). This policy can be revised if you are at least 21 years old at the time of registration.

I have read the above statements and signify that I understand them. I wish to apply to attend to Lon Morris College.

Signature

Date

Please print your full name:

STATEMENT OF FINANCIAL RESPONSIBILITY

1. Applicant seeking admission to study at Lon Morris College:

Legal Name (passport name) _____ First _____ Middle _____ Last _____

You are required to certify that you possess sufficient funds (approximately \$20,000 per year) to cover tuition, fees, room and board, insurance, books and living expenses.

2. How will you provide for your expenses while enrolled in Lon Morris College?

_____ Personal Savings
_____ Family and/or Friend
_____ Scholarship or Financial Aid Amount \$ _____
_____ Source of above scholarship or financial aid

_____ If other, please explain: _____

3. If you will be using personal savings, please indicate the amount available to you:

\$ _____

4. If you will be supported by a source other than personal savings, please provide this information:

Sponsor's name _____ Relationship _____
First Middle Last

Occupation _____ Amount available \$ _____

Address _____ Country _____

Phone _____

5. Please have the sponsor complete the following statement:

"I guarantee that the funds described herein will be available to _____
during entire period of study at Lon Morris College." Applicant's Name

Date _____ Signature of Sponsor _____
First Middle Last

6. Sources of Financial Support Statement:

Please have a bank official from applicant's bank or sponsor's bank complete the following statement or enclose a separate letter on official bank stationary. **(Official bank seal is required.)**

Date _____ Signature of Bank Official _____

Bank Official's Title _____

Address of Bank _____
Number and Street City

State Country Zip

ENGLISH AS A SECOND LANGUAGE PROGRAM

Our English As A Second Language Program was begun in the Fall of 1996. It is a program that has been carefully designed to help our international students adjust to the new culture of Texas, USA, and to help them to succeed in all of their studies.

English Proficiency I (Engl 0411) is designed for Level 2 and 3 ESL students and will focus on English reading and listening skills, vocabulary, pronunciation, and writing. This class will include discussions, readings and activities that concern various aspects of American culture, traditions, and history. A language lab will reinforce the classroom work and activities.

English Proficiency II (Engl 0412) is designed for Level 4 ESL students has been designed to improve English reading comprehension, speaking, note taking and writing, and to help ESL students raise their TOEFL scores. The primary emphasis of this course will be English grammar, mechanics and writing skills. A lab will strengthen the skills gained in class.

All international students are required to take English 0411 in the first semester at Lon Morris and English 0412 in the second semester unless a student has a TOEFL score of 500 (paper based) or 173 (computer based) or above, or the student's writing evaluation indicates placement in English 0412 or 1301. Students who are enrolled in English 0411 may not be enrolled in English 1301, but students enrolled in Engl 0412 may take Engl 1301 simultaneously with the permission of the English Department Chairperson.

In addition to these classes, our International Students' Club involves the students in activities of many kinds, and we have teachers, advisors, and students who will do their best to make our international students feel comfortable in their new home at Lon Morris and succeed in their academic endeavors. We look forward to welcoming new international students each semester.

For further information, you may contact Kay Apodaca, Assistant Professor English As A Second Language Program, or the Office of Admissions at 903/589-4005 or fax: 903/586-8562.

International Checklist:

- Application
- \$300 Application Fee
- Housing Application
- \$200 Room reservation fee
- Statement of Policy
- Statement of Financial Responsibility
- Bank statement or proof of finances
- Official Transcripts (high school and/or secondary school)

Other Items:

- Health Application
- Physical exam (completed by a doctor)
- Proof of medical insurance (USA insurance)